

SCOTT COUNTY PUBLIC SCHOOLS
Georgetown, Kentucky
CONTRACT RE-EMPLOYING SUPERINTENDENT

This CONTRACT, made and entered into this 12 day of June, 2012, by and between the BOARD OF EDUCATION OF SCOTT COUNTY (hereinafter "BOARD"), and PATRICIA A. PUTTY (hereinafter "SUPERINTENDENT"), and authorized by action at a lawful meeting of the BOARD held on the 12 day of June, 2012.

WITNESSETH:

NOW, THEREFORE, the BOARD and the SUPERINTENDENT, for the consideration herein specified, agree as follows:

IT IS AGREED:

1. **TERM OF EMPLOYMENT**

The SUPERINTENDENT is hereby re-hired for a term commencing on July 1, 2012, to June 30, 2016, as Superintendent for the Scott County Public Schools, Georgetown, Kentucky. The "Evergreen Clause" provision set out in KRS 160.350(4) shall apply to this CONTRACT such that the CONTRACT may annually be extended for one (1) additional year provided the BOARD takes such action by motion prior to June 30 of that year.

2. **CERTIFICATE**

The SUPERINTENDENT shall retain at all times during the term of this CONTRACT, a valid and appropriate certificate to act as Superintendent in accordance with the laws of the Commonwealth of Kentucky and as directed by the BOARD, and comply with KRS 160.350 and the Professional Code of Ethics for Kentucky school certified personnel as enacted by the Education Professional Standards Board.

3. **DUTIES**

The SUPERINTENDENT shall have charge of the administration of the schools under the direction of the BOARD. The SUPERINTENDENT shall be chief executive officer of the BOARD; shall be responsible for implementation of BOARD policies; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serve the School District; shall from time to time suggest policies and procedures deemed necessary for the well ordering of the School District, and in general perform all duties that are by law incident to the office of the SUPERINTENDENT and such other duties as may be prescribed by the BOARD from time to time. No policy or bylaw of the BOARD shall diminish the SUPERINTENDENT's legitimate power or authority as prescribed by the applicable laws of the Commonwealth of Kentucky. Moreover, all duties assigned to the SUPERINTENDENT by the BOARD shall be appropriate to and consistent with the professional role and responsibility of the SUPERINTENDENT. The BOARD, individually


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and collectively, shall promptly refer all criticisms, complaints, and suggestions called to its attention to the SUPERINTENDENT for study, recommendation, or appropriate action. The SUPERINTENDENT shall attend all BOARD meetings and all BOARD committee meetings unless excused for just cause or as otherwise permitted or made necessary as a matter of law.

4. **PROFESSIONAL GROWTH OF SUPERINTENDENT**

The BOARD encourages the continuing professional growth of the SUPERINTENDENT through:

- A. the operations, programs, and other activities conducted or sponsored by local, state, and national school administrator and school board associations;
- B. seminars and courses offered by public or private educational institutions; and
- C. information meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the SUPERINTENDENT to perform her professional responsibilities for the School District.

In its encouragement, the BOARD shall permit a reasonable amount of release time for the SUPERINTENDENT to attend to such matters as set out above and shall pay for the necessary fees for travel and subsistence expenses or any other reasonable expenses that are incurred by the SUPERINTENDENT related to such professional growth activities.

5. **COMPENSATION**

The salary for serving as SUPERINTENDENT shall be not less than One Hundred Forty-seven Thousand Dollars (\$147,000.00) per school year. The salary shall be paid in bi-monthly installments on the same dates administrators who work twelve (12) months are paid.

The BOARD, based upon its evaluation of the SUPERINTENDENT, may adjust the salary of the SUPERINTENDENT during the term of this CONTRACT, provided that in no event shall the SUPERINTENDENT be paid less than the salary specified above. Any such adjustment of salary made during the term of this CONTRACT shall be in the form of an amendment to this CONTRACT. Any said adjustment shall become part of this CONTRACT, but it shall not be deemed that the BOARD and the SUPERINTENDENT have entered into a new CONTRACT, nor shall it be deemed that the termination date of the existing CONTRACT has been extended. Although the SUPERINTENDENT's salary may be increased at the discretion of the BOARD, nevertheless, this provision shall not be construed as an expectation by the SUPERINTENDENT that any such increase will occur. Nevertheless, and in any event, irrespective of any merit based adjustment in the salary during the term of this CONTRACT, the SUPERINTENDENT shall receive an increase each year of this CONTRACT including the first year of the term of this CONTRACT by an amount at least equal to the greatest percentage increase received by any certified employee on any one rank and step of the district salary schedule.


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The BOARD shall evaluate and assess in writing the performance of the SUPERINTENDENT consistent with the present provisions of KRS 156.557 and any future amendment relating to the evaluation of a superintendent during the term of this CONTRACT, including any extension pursuant to the Evergreen Clause referenced hereinabove. This evaluation and assessment shall be reasonably related to the position description of SUPERINTENDENT and the goals and objectives of the School District for the period in question. The SUPERINTENDENT shall submit to the BOARD a recommended format for this written evaluation and assessment. The BOARD shall meet and discuss the evaluation format with the SUPERINTENDENT, attempting in good faith to agree on the development and adoption of a mutually agreeable evaluation format. The BOARD and the SUPERINTENDENT shall meet in closed executive session for the purpose of mutual evaluation of the performance of the BOARD and SUPERINTENDENT, prior to any public disclosure of the final evaluation.

6. **WORKING DAYS AND BENEFITS**

- A. It is understood and agreed that the SUPERINTENDENT shall be a twelve (12) month (260 work days) certified employee. If the SUPERINTENDENT elects to be away from the job for ten (10) or more working days consecutively or for more than fifteen (15) working days in any school month, this shall be subject to BOARD approval.
- B. The SUPERINTENDENT shall be entitled to all of the benefits applicable to twelve (12) month administrative employees as are incident to their employment relationship with the Scott County Public Schools, including, but not limited to, emergency leave, leave for jury duty, personal leave, and sick leave, benefits under the Kentucky Teachers' Retirement System, and other administrative certified employee benefits as provided for in board policy. All unused days given for illness, bereavement, personal or emergency, shall accumulate without limit, and shall be considered sick leave, subject to all board policies that apply to sick leave for other personnel. In addition, the BOARD shall pay, in full, the employee contribution of the SUPERINTENDENT to the Kentucky Teachers' Retirement System (KTRS) each school year of the term of this CONTRACT, including any extensions by the exercise of the Evergreen Clause set out hereinabove, until the termination of this CONTRACT.
- C. The BOARD, at its expense, shall provide enhanced/optimal family health, vision, and dental insurance plan to the SUPERINTENDENT from the insurance options available to employees of the district.
- D. The SUPERINTENDENT may select a disability insurance plan with the BOARD paying not more than Nine Hundred Dollars (\$900.00) toward the premium expense in any fiscal year of the term of this CONTRACT, including any extensions


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by the exercise of the Evergreen Clause set out hereinabove, until the termination of this CONTRACT.

The SUPERINTENDENT may also select a personal life insurance plan, with the benefits payable to such beneficiaries as she chooses, in an amount not greater than one (1) times the salary amount for the 2012-13 school year.


- E. The BOARD recognizes the mutual benefits derived by the SUPERINTENDENT and the BOARD of the SUPERINTENDENT's membership in certain professional and/or civic organizations. The BOARD shall pay per fiscal year for professional membership dues for the SUPERINTENDENT in the following: 1) KASA (to include cost of liability insurance); 2) KASS; 3) AASA; 4) ASCD; and 5) KAPE, as well as not fewer than two (2) local civil related organizations.
- F. The BOARD shall pay or reimburse the SUPERINTENDENT for reasonable expenses incurred in the performance of the duties of the SUPERINTENDENT, including professional travel in an amount not to exceed the amount actually incurred consistent with BOARD policy.
- G. In light of the unique nature of the professional duties of the SUPERINTENDENT, the BOARD shall provide the SUPERINTENDENT with a vehicle for use 24 hours a day/7 days a week. The BOARD shall be responsible for the operating and regular maintenance of said vehicle.
- H. The SUPERINTENDENT shall be entitled to twenty (20) days of paid vacation each school year, which shall become available at the commencement of each fiscal year, and which shall be exclusive of legal holidays and other days not considered working days pursuant to the school calendar adopted by the BOARD, to be used at the discretion of the SUPERINTENDENT. Annual vacation shall accrue and the SUPERINTENDENT shall be compensated at the then current value for each unused vacation day accrued at the time of retirement, separation, or termination of employment per Board Policy 03.122.

7. **OUTSIDE EXPENSES**

The SUPERINTENDENT may, with the express consent of the BOARD, serve as a consultant to other districts or educational agencies, or engage in writing and speaking activities, so long as such activities do not interfere with the SUPERINTENDENT's duties to this School District and are of short duration.

If the SUPERINTENDENT is compensated for outside activities by an agency other than this BOARD, the time involved for such functions will be used as her leave pursuant to an appropriate policy, or as the use of an accumulated vacation day, if she does not then have appropriate


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leave time available, and this BOARD will not otherwise pay the SUPERINTENDENT's salary or expenses for the activity.

8. **PROFESSIONAL LIABILITY**

The BOARD agrees the SUPERINTENDENT shall be a covered insured, in her official and individual capacity, under any and all liability insurance policies or insurance trust programs in which the School District is a participant, as to any and all demands, claims, suits, actions and legal proceedings brought against the SUPERINTENDENT, provided the incident arose while the SUPERINTENDENT was acting within the scope of her employment and excluding criminal litigation and intentional acts, to the extent liability coverage is within the authority of the BOARD to provide under state and federal law.

9. **NOTICE**

Any notice or communication permitted or required under this CONTRACT shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

If to the BOARD, address to:

Chairman, Board of Education
Scott County Public Schools
2168 Frankfort Road
Georgetown, KY 40324

If to the SUPERINTENDENT, address to:

Superintendent
Scott County Public Schools
2168 Frankfort Road
Georgetown, KY 40324

10. **TERMINATION OF EMPLOYMENT CONTRACT**

This CONTRACT may be terminated as per the Board's policy and under State statutory law and pertinent case decisions and shall also include the following:

- a. By expiration of its term;
- b. Mutual agreement of the parties;
- c. Discharge for cause pursuant to KRS 160.350;
- d. Retirement of the SUPERINTENDENT.

The BOARD recognizes the SUPERINTENDENT may be subpoenaed and/or requested by legal counsel for the BOARD to participate in School District related administrative or judicial proceedings following the termination of this CONTRACT. In such event, the SUPERINTENDENT shall be reimbursed on a per diem basis prorated by the half hour, calculated upon the salary received in the final fiscal year of this CONTRACT. The SUPERINTENDENT will in good faith cooperate with all reasonable requests.

11. **SAVINGS CLAUSE**

If, during the term of this CONTRACT, it is found that a specific clause of the CONTRACT is illegal under federal or state law, the remainder of the CONTRACT not affected by such a ruling shall remain in force.


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12. MISCELLANEOUS

This CONTRACT has been executed in Kentucky, and shall be governed in accordance with the laws of the Commonwealth of Kentucky in every respect.

Paragraph headings have been inserted for convenience or reference only, and if there shall be any conflict between any such headings and the text of this CONTRACT, the text shall control.

This CONTRACT shall be executed in duplicate originals.

This CONTRACT contains all of the terms agreed upon by the parties with respect to the subject matter of this CONTRACT and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter, whether oral or written.

IN TESTIMONY THEREOF, the BOARD and the SUPERINTENDENT have caused this CONTRACT to be executed in their respective names, and in the case of the BOARD, by its Chairperson, on the day and year first above written.

BOARD OF EDUCATION OF SCOTT COUNTY

BY:

Phyllis Young
CHAIRPERSON

ATTEST:

Patricia A. Putty
SECRETARY

COMMONWEALTH OF KENTUCKY

COUNTY OF Scott

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Sct.

Subscribed and sworn to before me by Phyllis Young, Chairperson, Scott County Board of Education, on this the 12 day of June, 2012.

My Commission expires: 2-15, 2016.

Ann Brock
NOTARY PUBLIC

Patricia A. Putty
PATRICIA A. PUTTY
SUPERINTENDENT

COMMONWEALTH OF KENTUCKY

COUNTY OF Scott

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Sct.

Subscribed and sworn to before me by Patricia A. Putty on this the 12 day of June, 2012.

My Commission expires: 2-15, 2016.

Ann Brock
NOTARY PUBLIC

PAP
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Phyllis Young
Chairperson Initials